### Education

**North Carolina State University**, Raleigh, NC December 2024

B.A. History GPA: 3.6

### Relevant Experience

**Writing Tutor**, Raleigh, NC August 2022- Present

*NC State Undergraduate Writing Center*

* Review and offer feedback to students from all majors regarding writing materials and assignments following guidelines established by the Undergraduate Writing Center
* Assisted students in brainstorming exercises to help them identify potential topics and contents so they leave the writing center with a potential outline

**Teaching Assistant**, Raleigh, NC January 2023-May 2023

*Department of History*

* Co-designed and facilitated discussion-based activities for students enrolled in HI 380 (History of Nonprofits, Philanthropy, and Social Change) Engaged with students enrolled in the course to walk through assignment feedback so they could discern potential areas of improvement
* Meet bi-weekly with the course instructor to check in and discuss need-to-know concerns regarding student progress

**Congressional Intern**, Greensboro, NC May 2022- July 2022

*District Office of Congresswoman Kathy E. Manning*

* Directed all incoming phone, mail, and email communications from constituents appropriately
* Communicated with constituents to prepare initial intake and identify a potential course of action to respond to constituents' needs

### Other Experience

**Barista,** Raleigh, NC January 2021- Present

*Port City Java at NC State*

* Provide NC State community member customers with high-quality customer service to ensure a positive experience for customers
* Communicate with coworkers clearly and consciously throughout rush time in an effort to efficiently streamline beverage creation

### Community Involvement

**Member,** NC State January 2021-Present

*Pre-Law Student Association*

* Engage with other pre-law students, attorneys, and admissions representatives at the organization's general board meetings and events
* Assist with the promotion of organization events via social media and personal discussions

**Member,** Iota Lambda Chapter October 2020- Present

*Alpha Phi Omega*

* Volunteer at biweekly service events at various organizations, including Salvation Army, Tar River Conservatory, and Meals on Wheels, every month
* Cultivate a service-minded community through group discussions, community events, and outreach workshops

Treasurer**, NC State** August 2022-May 2023

*Black Students Board*

* Oversaw and presented organization budgets, financial expenses, and requests
* Advised leadership on the organizations financial strategy, fundraising, and expenses

### Interests:

Italian Language (proficient); Adobe Illustrator (proficient); Violin (proficient)

## **TIPS & TRICKS:**

1. Use the NC State Career Guide to help you craft your resume
2. Gear your resume towards the [ABA Core Skills, Values, Knowledge, and Experience](https://prelaw.dasa.ncsu.edu/preparing-for-law-school/aba/).
   1. You develop these skills in various ways that are not specifically law-related. Do not feel like you need to omit experiences that are not related to law.
3. Have at least one person from the Career Development Center review your resume before you submit it.
   1. Proofread! Proofread! Proofread!
4. If you have more than one page worth of experience, create a main resume and then tailor your resume to schools.
   1. Make sure to check if there are any resume page limits or requirements for the specific school you are applying to. Ensure your resume and personal statement match and complement one another.
5. Be prepared to discuss significant gaps at interviews (if applicable)
6. Pay attention to your verb tense!
7. Try to adapt your resume to highlight your values and the school's mission and values, but remember to stay honest.
   1. ie. The school seeks service-oriented applicants.
8. Do not add references to your resume→ Recommendations are your references.
9. In your skills/interest section, add things you are passionate about or would want others to learn more about.
10. Listen to the following podcast episodes from Navigating Law School Admissions with Miriam & Kristi
    1. [(Not Just About) Resumes Part1](https://open.spotify.com/episode/4cmjrju7wYqoIBgPo55dvY?si=171c124881a54bea)
    2. [(Not Just About) Resumes Part 2](https://open.spotify.com/episode/7EJqfy9aqLIvZtWt4C8uRU?si=c59193f716c84711)